



## **BOARD MEMBER AT LARGE**

### Position Summary:

As an active member of BNHRC, general duties include assisting Officers and Directors as needed. This can include ad hoc projects and events, as well as serving as a back-up to Officers and Directors.

### Responsible To:

- The members of the chapter
- The chapter President

### Responsibilities:

- Performs all special projects as assigned by the President or their designee.
- Upon request, assist all officers or directors in performing their responsibilities.
- Attends and participates in monthly Board and chapter meetings.
- Provides updates at monthly Board of Directors meetings, chapter meetings and in membership communications, as needed.
- Participates in the development of short-term and long-term strategic planning for the chapter.
- Serves as the back-up for the Directors and Officers of the board, as applicable.
- Represent the chapter in the Human Resources community.